

# Spartans Will Serve

*Service credits approval form.*

*Submit scan/photo of completed form on Schoology then turn in form to Student Services or Room 205.*

*(Please Print)*

Student Name: \_\_\_\_\_ Class of: 20 \_\_\_\_\_

Date(s) of service: \_\_\_\_\_ Total number of hours served: \_\_\_\_\_  
*including the year*

☐ This was a ***Martin Luther*** project or event.

*What was the service that you performed?* \_\_\_\_\_

*Teacher/Staff signature required:* \_\_\_\_\_

----- *or* -----

☐ This was for a ***non-profit organization*** outside of ML.

*Name of the organization you worked for:* \_\_\_\_\_

*Explain the service that you performed:* \_\_\_\_\_

\_\_\_\_\_

*Contact person's name / title with organization:* \_\_\_\_\_

*(someone we can contact to verify your service, if necessary)*

*Contact person's e-mail:* \_\_\_\_\_

*and/or another way to contact them:* \_\_\_\_\_

***\*Contact person's signature required: X*** \_\_\_\_\_

***All service outside of ML SHOULD be verified with a photo. Did you submit a photo to Schoology?***

☐ ***Yes!*** ☐ ***No*** *If no, tell us why:* \_\_\_\_\_

***For staff use only:*** ☐ This service opportunity has been approved for \_\_\_\_\_ credits. ☐ Posted on Schoology  
*updated Aug '23*

☐ This service opportunity has not been approved. Reason: \_\_\_\_\_

\_\_\_\_\_

Staff initials: \_\_\_\_\_ Date: \_\_\_\_\_

# Spartans Will Serve

*A guide to answering God's call to 'Love God, Love Others' (Mark 12:30-31) for students at Martin Luther High School.*

Serving others is not just a good thing to do, it's commanded by God and a way for us to give glory and honor to Him. Serving God by serving others has been a part of **Martin Luther High School** since the school was founded, and it's a spiritual form of worship we continue to place as a high priority. Our goal is to encourage students to experience service beyond their typical daily responsibilities as students, family members, and teammates. And while serving with joy may sometimes be difficult, our prayer is that these serving opportunities will help create a lifestyle of service in our students so that the love of Jesus can be reflected through them to others.

Students are expected to earn **60 credits of service before the end of their Senior year in order to graduate**. Credits can be completed at any time during a student's four years at ML and can be earned in one of three ways:

1. By serving **WITH Martin Luther** at a school sponsored servant event.
  2. By serving **AT Martin Luther** as a teacher aide, working in concessions, tutoring, etc.
  3. By volunteering for a **NON-PROFIT ORGANIZATION** such as a church, school, or any other 501(c)3 organization such as Ebenezer Stone Ministries, 3-in-1 Thrift, American Red Cross, Children's Hospital, Hope House, Milw Rescue Mission, Urban Ecology Center, Feeding America, and more!
- The **maximum number of service credits** you can earn for a **one-day event** is **5**, and up to **10** for a **multi-day event**.  
(ex: 5 credits for working an entire day, 10 credits for working the week at Vacation Bible School or all summer at a camp)
  - The **maximum number of service credits** you can earn **from one organization** each school year is **10**. The school year runs from the beginning of summer break to the end of the second semester each year. This is meant to encourage students to experience a wide range of service opportunities.
  - Service credits earned **here at Martin Luther** will be limited to **5 per season/semester** with a maximum of **10 per school year for all ML events combined**. The teacher has the discretion to determine the appropriate number of credits, up to the maximum.
  - Students enrolling at ML **after 9<sup>th</sup> grade** will be expected to earn a pro-rated number of credits.  
(ex: 45 credits if entering in 10<sup>th</sup> grade, 30 credits if entering in 11<sup>th</sup> grade, 15 credits if entering in 12<sup>th</sup> grade).
  - **Service for family members or a place of business** is usually not accepted, even if the student is not getting paid for their service. However, service for family members may be accepted if the service is for a non-profit organization that the parent is involved with.
  - Please discuss any **extenuating circumstances** with Mr. Leissring or Mr. Janetzke, who have the discretion to look at each individual situation so that you can succeed with this requirement.

**How to record your service and earn your 60 credits:** (each service opportunity or event should be submitted separately)

1. **Fill out a Spartans Will Serve form** found in the Main Office, room 205, or print one online.
2. Please make sure that you have a **signature** from a teacher or staff member for service at ML, or a signature **AND a photo** for a non-ML event. Details on what is required is on the other side of this form.
3. **Submit a pic of the completed form** to the Service Credits – Graduation Requirement assignment found in the Service Credits folder in your Spartan Vault on **Schoology**. You should also submit the photo of you at the service event (if required) to the assignment as well.
4. Then **please turn in the completed form** to either Student Services or Room 205. You do NOT need to submit a printed copy of the photo.
5. Please record your service **within 30 days** of the last day you served at that event to receive full credit.

*If you are unsure whether your service can be used to fulfill this expectation or have any other questions, please see **Mr. Leissring** in room 205, [bleissring@martinlutherhs.org](mailto:bleissring@martinlutherhs.org).*